



FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, June 17, 2021 at 10:00 AM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Board present, Chair Johannsen called the meeting to order at 10:05 a.m.

Board Members present were:

Gouri Johannsen, Chair
Marianne Simmons, Vice Chair
Teresa Strube, Secretary
David Vincent
Nikki Dahlin
Janet Musgrove

Board Member absent was:

Claudia Oney

Staff, Consultants & Appointed/Elected Officials present were:

Farmers Market Manager Charlie Reed
Farmers Market Specialist Johnna Krantz
City Attorney Laura Mueller

PRESENTATION OF CITIZENS

A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

Wylie Frazee spoke regarding his bottles & Bires Farmers Market Vendor Application to join the market.

MINUTES

1. **Discuss and consider approval of the Farmers Market Association Board May 20, 2021, regular meeting minutes.**

A motion was made by Board Member Vincent to approve the Farmers Market Association Board May 20, 2021, regular meeting minutes. Board Member Musgrove seconded the motion which carried unanimously 6 to 0.

REPORTS

Reports are on file and available for review upon request.

2. **Parks & Community Services May 2021 Monthly Report**
Kelly Schmidt, PCS Director
3. **Farmers Market Manager May 2021 Report**
Charlie Reed, Farmers Market Manager

MARKETING AND PUBLIC RELATIONS

4. **Discuss and consider possible action regarding the Provision and Sale of Reusable Bags.**

The Board discussed the item and considered funding sources such as grants and sponsors. Board Member Vincent will investigate and report his findings to the Board at the next meeting.

No action was taken on this item.

5. **Discuss and consider possible action regarding the Tomato Time / Tomato Round-Up annual event.**

The Board discussed the event and increasing awareness and participation. Due to bad weather conditions and crop yields, there will not be a competition this year. Vice Chair Simmons suggested a "Tomato Tasting" where vendors could sample their products. Board Member Vincent will meet with the Master Gardeners to solicit their help and advice.

No action was taken on this item.

MARKET VENUE

6. **Discuss and consider possible action regarding venue alternatives related to the Farmers Market Venue.**

The Board discussed alternate venues for the Market, and parking improvements and space limitations with current Market venue. Chair Johannsen will meet with City staff to discuss current venue and alternate venues and will update the Board at the next meeting.

No action was taken on this item.

RULES AND REGULATIONS SUBCOMMITTEE

- 7. Discuss and consider a recommendation amending the current Farmers Market Rules and Regulations to address safety parameters that will define vendor booth setup conditions during market.**

Charlie Reed presented the staff report which is on file.

A motion was made by Vice Chair Simmons to insert safety parameter of a minimum of 25 pounds of weight per canopy leg. Board Member Musgrove seconded the motion which carried unanimously 6 to 0.

A motion was made by Vice Chair Simmons to approve modifications to registration and cancellations so that registrants must notify Market Manager if cancelling and that failure to notify forfeits registration fee. Board Member Dahlin seconded the motion which carried unanimously 6 to 0.

OTHER BUSINESS

- 8. Discuss and consider approval of the Vendor Application for Jake & Jubi's Snack Co., LLC.**

A motion was made by Board Member Vincent to approve the Vendor Application for Jake & Jubi's Snack Co., LLC. Board Member Dahlin seconded the motion which carried unanimously 6 to 0.

- 9. Discuss and consider approval of the Vendor Application for Bottles and Birds.**

A motion was made by Vice Chair Simmons to approve the Vendor Application for Bottles and Birds. Board Member Musgrove seconded the motion which carried unanimously 6 to 0.

- 10. Discuss and consider recommendation on Ordinance modifying meeting procedures and clarifying duties of the Farmers Market Board.**

No action was taken on this item.

Via unanimous consent, the Board adjourned into Executive Session under Texas Government Code Section 551.071, Consultation with City Attorney and regarding Executive Session Agenda Item 11.

EXECUTIVE SESSION

The Farmers Market Association Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Farmers Market Association Board for the City of Drippings Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

11. Consultation with City Attorney related to the Public Dissemination of Information at the Farmers Market. *(Consultation with Attorney, 551.071).*

The Board met in Executive Session from 11:59 a.m. – 12:20 p.m. No vote or action was taken during Executive Session. Chair Johannsen returned the meeting to Open Session at 12:20 p.m.

OPEN SESSION

UPCOMING MEETINGS

Farmers Market Association Board Meetings

July 15, 2021 at 10:00 a.m.

August 19, 2021 at 10:00 a.m.

September 16, 2021 at 10:00 a.m.

City Council Meetings

July 6, 2021 at 6:00 p.m.

July 20, 2021 at 6:00 p.m.

ADJOURN

A motion was made by Board Member Musgrove to adjourn the meeting. Board Member Dahlin seconded the motion which carried unanimously 6 to 0.

This regular meeting adjourned at 12:21 p.m.

Teresa Strube

Teresa Strube, Secretary
Farmers Market Association Board